

Notice of meeting and agenda

Finance and Resources Committee

10.00am Thursday, 5th March, 2020

Dean of Guild Court Room - City Chambers

This is a public meeting and members of the public are welcome to attend.

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1. Order of business

- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

2. Declaration of interests

- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

3. Deputations

- 3.1 If any

4. Minutes

- | | | |
|-----|----------------------------------------------------------------------------------------------------------------|---------|
| 4.1 | Minute of the Finance and Resources Committee of 23 January 2020 - submitted for approval as a correct record | 9 - 14 |
| 4.2 | Minute of the Finance and Resources Committee of 14 February 2020 - submitted for approval as a correct record | 15 - 18 |

5. Forward Planning

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|-----|-----------------------------------------------------|---------|
| 5.1 | Finance and Resources Committee Work Programme | 19 - 22 |
| 5.2 | Finance and Resources Committee Rolling Actions Log | 23 - 42 |

6. Business Bulletin

- | | | |
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| 6.1 | Business Bulletin | 43 - 46 |
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7. Executive Decisions

- | | | |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| 7.1 | Community Centres - Condition Review and Corstorphine Community Centre – Report by the Executive Director of Resources and the Executive Director for Communities and Families | 47 - 62 |
| 7.2 | Asset Management Strategy Transformation Programme - | 63 - 70 |

Update – Report by the Executive Director of Resources

7.3	Asset Management Works Programme - 2019/20 Update – Report by the Executive Director of Resources	71 - 88
7.4	Extension to Existing Property Repairs and Maintenance Contract – Report by the Executive Director of Resources	89 - 94
7.5	Workforce Dashboard - December 2019 – Report by the Executive Director of Resources	95 - 108
7.6	Health and Safety Performance in 2019 – Report by the Executive Director of Resources	109 - 116
7.7	Sustainable Procurement Strategy 2020-2025 – Report by the Executive Director of Resources	117 - 154
7.8	Revenue Maximisation Project Update – Report by the Executive Director of Resources	155 - 160
7.9	Capital Strategy 2020-30 – Annual Report – Report by the Executive Director of Resources	161 - 186
7.10	Annual Treasury Management Strategy 2020/21 – Report by the Executive Director of Resources	187 - 222
7.11	Edinburgh Local Development Plan Action Programme 2020 – Financial Assessment – Report by the Executive Director of Place	223 - 320
7.12	Edinburgh Living LLPs: Acquisition of Homes 2020/21 – Report by the Executive Director of Place	321 - 330
7.13	Provision of Registrar Services Update – Report by the Executive Director of Place	331 - 336
7.14	Fleet Renewal Programme – Report by the Executive Director of Place	337 - 346
7.15	Framework Agreement for Estates Management Services –	347 - 354

Report by the Executive Director of Place

7.16	Edinburgh International Conference Centre Hotel and Hotel School – Business Case – Report by the Chief Executive	355 - 424
7.17	Award of Support to Establish a Home Framework Agreement – Report by the Executive Director for Communities and Families	425 - 430
7.18	Renewal of NHS Service Level Agreements – Report by the Executive Director for Communities and Families	431 - 436
7.19	Edinburgh PSP Phase Two Extension and Thrive Edinburgh Procurement Process – Report by the Chief Officer, Edinburgh Health and Social Care Partnership	437 - 444
7.20	Waiver for Extension of Managed Print Service – Report by the Executive Director of Resources	445 - 448
7.21	Provision of Lunches and Refreshments for Councillors – Report by the Executive Director of Resources	449 - 452

8. Routine Decisions

8.1	Contract Award and Procurement Programme (Period 1 July to 31 December 2019) – Report by the Executive Director of Resources	453 - 484
8.2	Summary Report on Property Transactions Concluded Under Delegated Authority – Report by the Executive Director of Resources	485 - 506
8.3	Port Edgar Marina, South Queensferry - Proposed Lease Variation – Report by the Executive Director of Resources	507 - 512
8.4	65 Niddrie Mains Terrace, Edinburgh - Proposed Disposal – Report by the Executive Director of Resources	513 - 518
8.5	8-13 Johnston Terrace, Edinburgh - Proposed New Lease – Report by the Executive Director of Resources	519 - 522

8.6	301-303 Cowgate, Edinburgh - Proposed New Lease – Report by the Executive Director of Resources	523 - 526
8.7	Leith Fort Gatehouse, North Fort Street, Edinburgh - Proposed New Lease – Report by the Executive Director of Resources	527 - 532
8.8	25X Lochend Road South, Edinburgh - Proposed New Lease – Report by the Executive Director of Resources	533 - 536
8.9	Former Coach House, Spylaw Park, Colinton - Community Asset Transfer – Report by the Executive Director of Resources	537 - 542
8.10	4 Duncan Place - Community Asset Transfer – Report by the Executive Director of Resources	543 - 554
8.11	North Cairntow Gypsy/Traveller Site – Proposed Transfer to Housing Revenue Account – Report by the Executive Director of Resources	555 - 560
8.12	Land at Meadowbank (Site C), Edinburgh - Proposed Transfer to Housing Revenue Account – Report by the Executive Director of Resources	561 - 566
8.13	Land at Howdenhall Road, Edinburgh - Proposed Transfer to Housing Revenue Account – Report by the Executive Director of Resources	567 - 570
8.14	Proposed Capital Spend for Compliance Works at Sholamoor and Springfield Cottages, Penicuik – Report by the Executive Director of Resources	571 - 576
8.15	Award of Contracts for Supported Bus Services – Report by the Executive Director of Place	577 - 586
8.16	Extension of Contract for Blood Borne Virus (BBV) Step Up/Step Down, Care and Treatment Support Service – Report by the Chief Officer, Edinburgh Health and Social Care Partnership	587 - 590

9. Motions

9.1 None.

10. Resolution to consider in private

10.1 The Sub-Committee, is requested under Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the public from the meeting for the following items of business on the grounds that they would involve the disclosure of exempt information as defined in Paragraphs 8 and 9 of Part 1 of Schedule 7A of the Act.

11. Private Reports

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| 11.1 | Tron Kirk, Edinburgh – Report by the Executive Director of Resources | 591 - 598 |
| 11.2 | Marketing Edinburgh – Report by the Chief Executive | 599 - 604 |

Laurence Rockey

Head of Strategy and Communications

Committee Members

Councillors Councillor Alasdair Rankin (Convener), Councillor Joan Griffiths (Vice-Convener), Councillor Chas Booth, Councillor Graeme Bruce, Councillor Gavin Corbett, Councillor George Gordon, Councillor Graham Hutchison, Councillor Andrew Johnston, Councillor Rob Munn, Councillor Neil Ross and Councillor Mandy Watt

Information about the Finance and Resources Committee

The Finance and Resources Committee consists of x Councillors and is appointed by the City of Edinburgh Council. The Finance and Resources Committee usually meets in the Dean of Guild Court Room in the City Chambers on the High Street in Edinburgh. There is a seated public gallery and the meeting is open to all members of the public.

Further information

If you have any questions about the agenda or meeting arrangements, please contact Veronica Macmillan, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 529 4283 / 0131 529 4107, email veronica.macmillan@edinburgh.gov.uk / rachel.gentleman@edinburgh.gov.uk / sarah.stirling@edinburgh.gov.uk.

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to www.edinburgh.gov.uk/cpol.

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